

CUMBRIA PROBATION TRUST BOARD

“To deliver an excellent level of service in managing offenders in custody and the community, to protect the public and to contribute to the reduction of crime in Cumbria. In all our activities we aspire to achieve excellence in our work, we strive for continuous improvement, we value constructive discourse and we acknowledge each person’s unique value and potential”

Draft/

MINUTES OF THE TRUST BOARD MEETING HELD AT LIME HOUSE WETHERAL ON 25th MAY 2010 AT 9.30 A.M

Present:

Mr. R. Rhodes	Board Chair
Ms. A Hennessy	CEO
Dr. J. Abernethy	
Mr. M. Cutter	
Dr. J. Hendry	
Mr. M. Little	
Mrs. K. Rowley	

In Attendance

Ms. F. Moore	Secretary to the Board
Mr. S. Sait	Treasurer
Mr. M. Boaden	(Member of the public)

CPTB27/10 – APOLOGIES FOR ABSENCE

There were no apologies for absence.

CPTB28/10 DECLARATIONS OF INTEREST

Declarations of Interest were completed and received by the Secretary.

CPTB29/10 – MINUTES OF THE LAST MEETING

The Minutes of the Board Meeting held on the 27th April 2010 were agreed and signed by the Chair.

CPTB30/10 – BOARD EVALUATION FORM

The Board Evaluation Form Summary for the meeting held on the 27th April 2010 was noted.

CPTB31/10 – ACTION POINTS

The Action Points were noted. The Board Chair is attending the PA launch of the Total Place agenda on the 2nd June in London.

CPTB32/10 – MATTERS ARISING

It was noted that it was proposed to hold a Board strategic review meeting on the date previously fixed for the annual conference – the 7th July 2010.

CPTB33/10 – TREASURER’S REPORT

The meeting received the Treasurer’s Report to the Audit Committee which was discussed and noted.

The meeting discussed the Treasurer’s Report to the recent SMT Strategic Review Meeting on the likely implications of the budget following the election. Dr. Abernethy updated the meeting on the current position regarding the discussions with staff and the unions about the excess travel allowance. It was noted that the group was not a decision making forum and the only option available to it is to make recommendations to JNCC and the Board. The HR & Training Manager is preparing a Position Statement which will be issued in due course.

- **ACTION** Agenda Item at next JNCC meeting

The Chief Executive advised the meeting that the discussions need to be seen in the light of the budget cuts and ultimately the issue will be for the Board to decide what risks it is prepared to take on all decisions relating to budget matters.

It was agreed that the Board maintains its position to look at collective ways to protect front line services.

It was agreed that shared services and practice will have to be explored with partners across the county.

However, it was also agreed that the Trust has sound business plans and must maintain a calm and confident approach in the months to come. It was agreed to follow the approach set out in the Treasurer’s paper.

It was reported that a decision had been made to cancel the Annual Conference and the Board agreed that this was the correct course of action.

It was agreed that the Heads of the LDUs needed to participate in and contribute to discussions with the Board about resources.

CPTB34/10 – MEETINGS

The draft Minutes from the Audit & Performance Committee Meeting held on the 13th May 2010 were received and noted.

The draft Notes from the Equality & Diversity Meeting held on the 18th May 2010 were received and noted.

CPTB35/10 – ANNUAL PLAN 2010/11

The Annual Plan for 2010/11 was approved.

CPTB36/10 – QUARTER 4 SLA REVIEW MEETING

The Chair and Chief Officer reported on the final review meeting under the SLA arrangements. It was noted that the content of the review meetings will change now that the area is operating to the Contract. There is to be an annual visit by a representative from the DOMs office to each LDU. This is to happen across the region and was a cause of some concern in view of the approach to these visits which could easily become “inspections”.

CPTB37/10 – PROBATION ASSOCIATION

The letters with the PA on Magistrates on Trust Boards were received and noted.

CPTB38/10 – PERFORMANCE

The Performance Report was received and noted.

- **ACTION** Presentation on the IPPF from the Information manager at the next meeting

CPTB39/10 – ANY OTHER BUSINESS

It was agreed to make no response to the PA letter on BMP membership.

It was agreed to hold a Board strategic review meeting on the 7th July 2010

CPTB40/10 – DATE OF NEXT MEETING

The next meeting will take place on the 18th June 2010 at Penrith commencing at 3.30 p.m.

The next full Board Meeting will take place at Lime House Wetheral on the 29th June 2010 commencing at 9.30 a.m.